

Define

Measure

Analyse

Improve

Control

Project charter

- sponsor
- leader
- facilitator
- team
- stakeholders
- scope
- current state
- future state
- proposal
- costs & resources
- benefits & measures
- project plan
- risk analysis
- related projects

Voice of the customer

- customer survey
- Kano diagram
- CTQ tree
- Quality function deployment / HOQ

Pareto chart

- power law (long tail)

Activity sampling

- detailed diary
- interruptions log

Risk analysis

- impact-probability matrix
- FMEA
- PDPC

Innovation

- brainstorming
- affinity diagram
- Six Thinking Hats
- Mindmapping
- paradigms
- TRIZ; Pugh matrix
- morphological box
- creativity tools

Theory of constraints ToC

- Five Focussing Steps

Service demand & capacity analysis

Failure demand analysis

Current state → future state → vision

Flowchart

Time value map

Critical chain project management

Root cause analysis

- Five whys
- Why why cause diagram
- Reality tree
- Ishikawa fishbone diagram
- Interrelationship digraph
- Change analysis
- Barrier analysis

5S organisation

After action review

Standard work

Project selection

- Theory of Constraints
- Decision analysis KT
- Urgent important matrix

Spaghetti diagram

Overall professional effectiveness

Poka yoke mistake proofing

Time management

Metrics

- quality
- cost
- delivery
- customer & employee engagement

Probability distributions

Capability analysis Cpk Ppk

Visual workplace

Control charts

SIPOC

Value stream map

DFSS/DFM/DMADV

System thinking / system diagram

PDCA continuous improvement kaizen culture

Knowledge management & information flow

Swim lane deployment chart

Customer pull / just in time

Hypothesis testing

Lean cell

Overall equipment effectiveness OEE

Correlation/regression analysis

Design of experiments

Cost of (poor) quality

WIP & inventory control

Sampling calculations

Yamazumi balancing chart

General tools

Additional transactional & service tools

More detailed & manufacturing-related tools

Heijunka load levelling

Jidoka autonomation

Andon

ANOVA

Pilot testing

Cycle time analysis. Takt time

Kanban systems

Total productive maintenance